

Cardinal Daily Health Check Instructions

The Cardinal Daily Health Check is an important component of UIW's strategy to help keep our community safe and ready to learn. All students, employees, and guests who visit campus are required to complete this self-screening. You must complete the self-screening every day when visiting UIW locations as the pass is only valid for 20 hours.

1. Access the Cardinal Daily Health Check via:

- [Cardinal Flight Plan Website](#) then click this square ->



- In Cardinal Apps – <https://apps.uiw.edu/> and then click on this icon ->



- Direct link: https://chkmkt.com/cardinal_daily_health_check

- o Users can pin the link to their homescreen for easy access (instructions at the end of this document)

2. Fill out the form on a computer or mobile device:

The form is titled "UIW COVID-19 Return to Campus Screening" and includes the following fields:

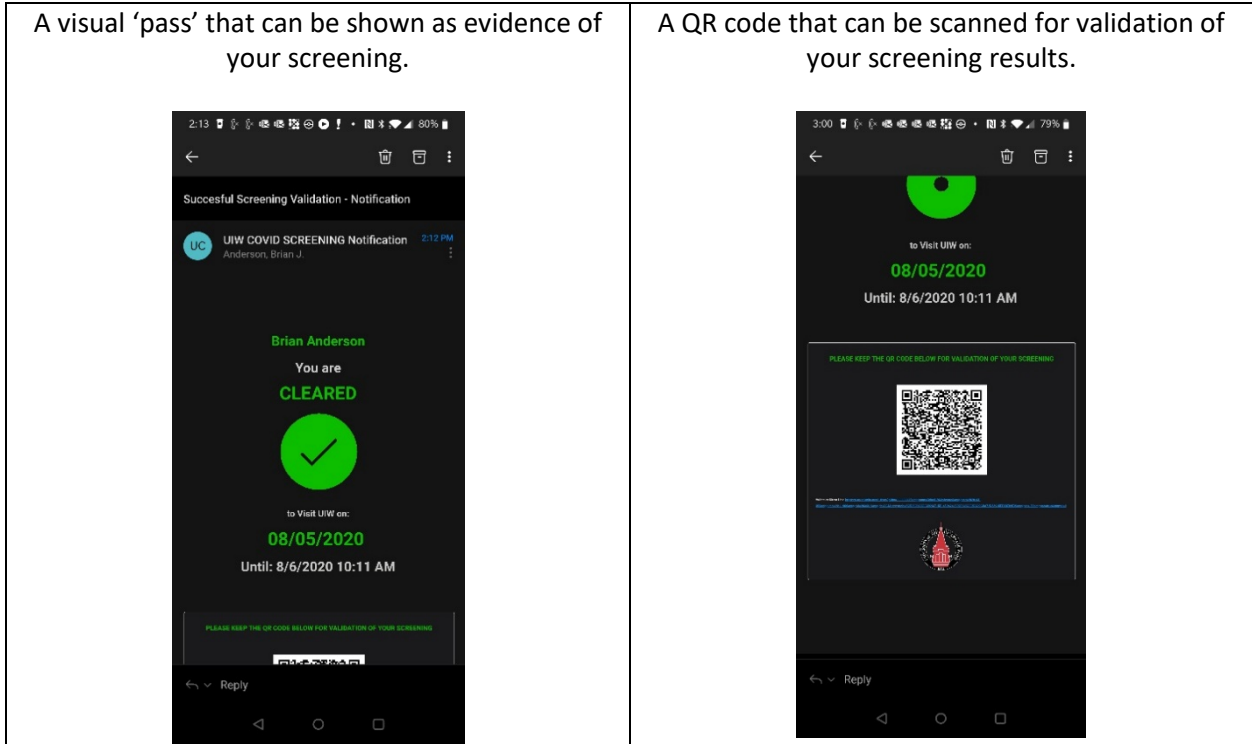
- Please enter your name
- Please enter your email address
- What is your status at UIW (Select one...)
- What is the primary UIW location you are visiting? (Select one...)
- Please enter your ID number/PIDM. (Enter 0 if guest or vendor)

A red "Next" button is located at the bottom left of the desktop view.

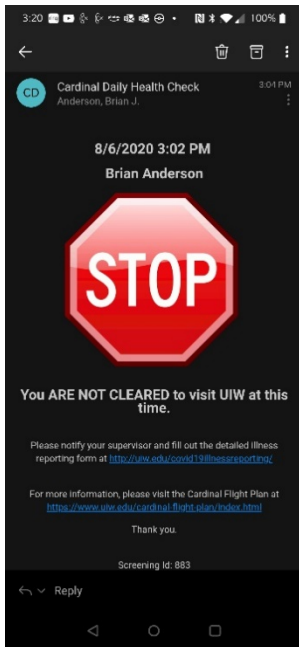
3. Upon completion of the form, the user will receive one of the following results:

<p>A green checkmark means you are cleared to visit the campus:</p> <p>Brian Anderson You are CLEARED</p> <p>to visit UIW on: 08/05/2020 Until 8/6/2020 10:11 AM</p> <p>Your clearance pass will be sent to bpaenders@uiw.edu within the next 10 minutes.</p> <p>For the latest information about the campus, visit Cardinal FlightPlan.</p> <p>Have a blessed day!</p> <p>Powered by CheckMarket</p>	<p>A red stop sign means you are NOT cleared to visit the campus:</p> <p>8/5/2020 2:12 PM</p> <p>Brian Anderson</p> <p>NOT CLEARED</p> <p>You ARE NOT CLEARED to visit UIW at this time.</p> <p>Please fill out the detailed illness reporting form at http://uiw.edu/covid19/illnessreporting/</p> <p>Thank you.</p> <p>Screening #: 705</p>
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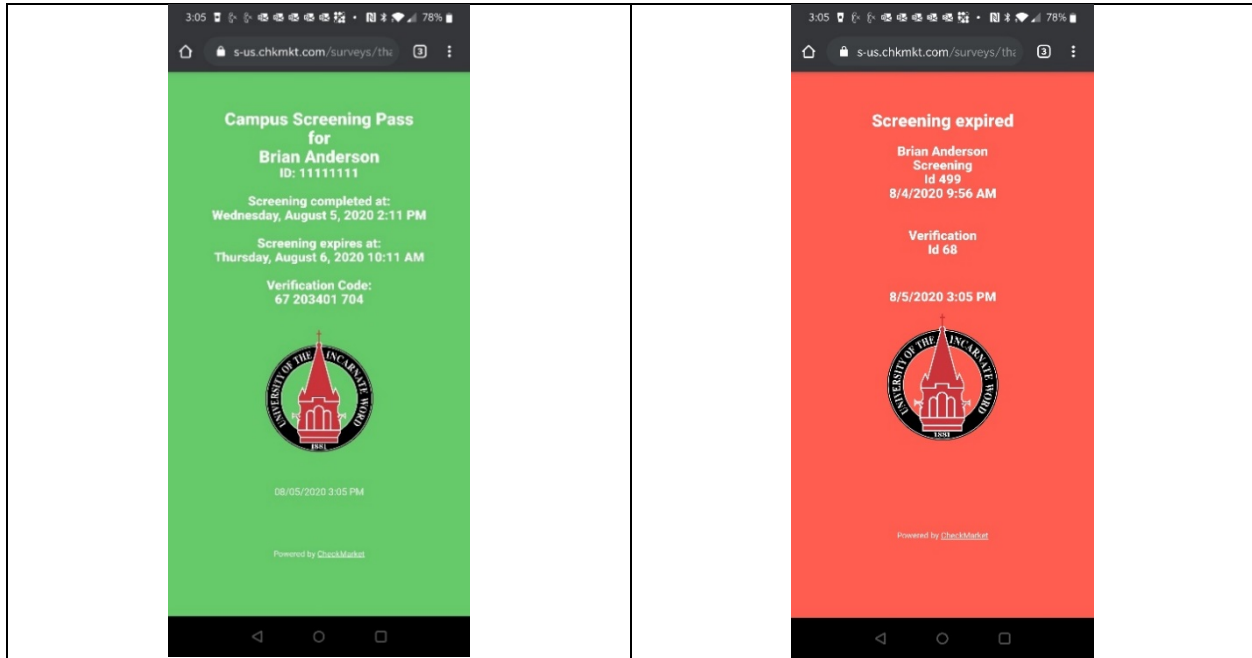
4. Each user will also receive an email to the address supplied. The CLEARED email contains two items:



The NOT CLEARED email will look like this:



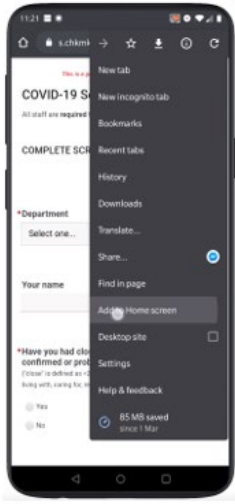
5. The QR Code Validation Screen can be scanned with any smart device camera and is used by campus staff to verify a user's screening. The results appear as green or red screens as shown:



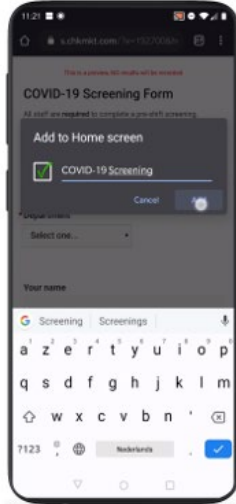
6. Employees, students, and guests should be prepared to show their Cardinal Daily Health Check email to their supervisors, at key locations on campus such as the wellness center, to a faculty member during a face to face class, and other possible locations.
7. Users who do not have a smartphone can fill the form out on any computer at home or on campus and print the results. NOTE: Users who know they will fail should not report to campus to fill out the form at a computer.
8. If users do not have access to a thermometer there are temperature scanning kiosks available at locations across campus. Please refer to the [COVID-19 map](#) on the Cardinal Flight Plan website.

For convenience, users should pin the link to the Cardinal Daily Health Check on their device's home screen:

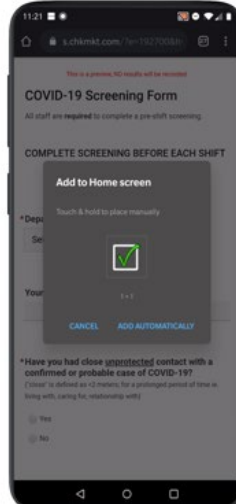
Android Instructions:



Before you start the form, tap the menu button (three dots in the upper-right) and tap 'Add to home screen'.



Enter a name for the shortcut and click 'Add'



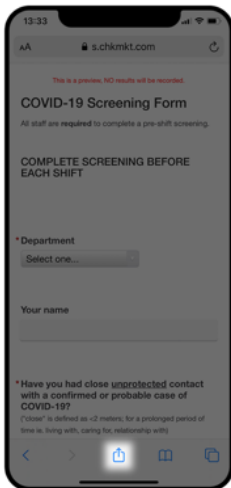
Click 'Add automatically'



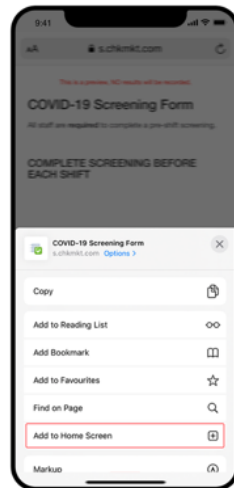
Chrome will add it to your home screen.

iOS Instructions:

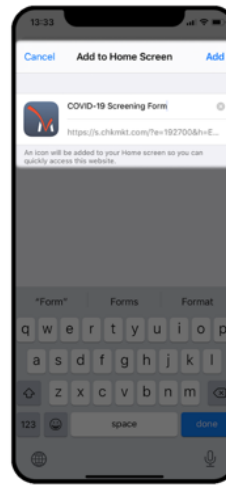
Open the survey in Safari:



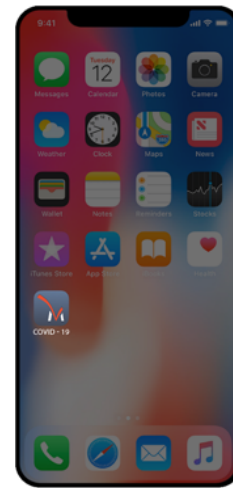
Before you start to the form, tap the share arrow.



Click the 'Add to home screen' button and tap it.



In this step, you can edit the name of the bookmark. Pick something short so you can see it all under the small icon label.



The survey is added to your home screen.